

“Where all students are challenged to learn and inspired to dream”

**ST. BERNARD-ELMWOOD PLACE CITY SCHOOLS
BOARD OF EDUCATION AGENDA**

August 28, 2023

5:45 p.m.

I. Call to Order

II. Roll Call

III. Presentations:

Education Hall of Fame Inductions

Teri A. Goettelman

C. Dale Helphinstine

Laura J. Heim

Jennifer R. Spears

Retirement

Ronald L. Spears Jr.

IV. Public Participation

V. Motion to Wave Reading of and Approval of the Regular Meeting Minutes on July 24, 2023

VI. Financial Reports and Report of the Treasurer

A. Approve Financial Reports for July 2023

B. Approve Investments

July 2023

Investments - General

Star Ohio

\$ 20,752,457.63

Investment & Bank Interest - General

Star Ohio - General

93,083.52

US Bank

513.96

Fifth Third Bank

282.34

Investments – Building Project

Star Ohio Bond Retirement

146,359.31

Star Ohio LFI

2,882,933.73

Star Ohio Local Share

1,841,889.46

Star Ohio State Share

4,596,920.64

Investment Interest – Building Project

Star Ohio Bond Retirement

656.48

Star Ohio LFI

12,931.11

Star Ohio Local Share

8,261.58

Star Ohio State Share

20,618.87

C. Approve Invoices with Then and Now Certificates in Excess of \$3,000 or Invoices More than 31 Days older than the Purchase Order as Presented

Burkhardt Pro Hardware	\$ 177.24
Cincinnati Floor Company Inc.	3,240.00
Duke Energy	9,051.37
Ennis Britton Co., LPA	1,638.40
Fifth Third Bank	3,142.99
Paul Finkes	82.53
Paul Finkes	306.54
Forward Edge	4,464.62
Frontline Technologies Group LLC	11,188.15
Scoir Inc.	1,183.96
Scholastic Inc.	3,790.08
Ron Spears	99.56
USI Insurance Services LLC	63,386.00

D. Accept the Following Donations

<u>Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
Gregory & Kathy Zix	\$ 50.00	007 9076	Tina Siegel Scholarship
Idle Hour Social Club	50.00	007 9076	Tina Siegel Scholarship

VII. Old Business

VIII. New Business

A. Job Description

It is recommended that the Bilingual Paraprofessional job description be approved as presented in attachment #1.

B. OAPSE Memorandum of Understanding

It is recommended that the OAPSE Memorandum of Understanding be approved as presented in attachment #2.

C. Personnel

1. Retirement

It is recommended that Michael Meyer's letter of retirement be approved, effective May 31, 2024.

2. Resignation

It is recommended that Lucas Holden's letter of resignation be approved, effective September 8, 2023.

3. Employment

a. Bilingual Paraprofessional

It is recommended that Tracey DeLeon be employed as a Bilingual Paraprofessional, at the approved rate of pay, for the 2023-2024 school year.

b. Paraprofessional

It is recommended that the following be employed as Paraprofessionals for the 2023-2024 school year:

1. Tianna Tyler, Step 1
2. Kendall Owens, Step 2

c. Auxiliary Personnel for St. Clement School

It is recommended that the following be employed for the 2023-2024 school year to service St. Clement School and be paid with Title I and Auxiliary Funds:

1. Sandy Harris, Auxiliary Clerk, Step 30 of the Secretary Salary Schedule, 3 hours per day, 200 days
2. Jennifer Dutschke, Title I Teacher, Bachelors +30 Degree, Step 27, 107 days at 6.75 hours per day, 34 days at 5 hours per day, total 141 days
3. Lauren Miliano, Reading Teacher, Masters Degree, Step 13, 106 days at 6.75 hours per day

d. Classified Substitute

It is recommended that Debi Byrd be employed as a classified substitute on an if and when needed basis for the 2023-2024 school year.

e. Tutors

It is recommended that the following be employed as Tutors, paid with Title I Funds, for the 2023-2024 school year on an “as needed” basis up to 29 hours per week when students are in session:

Natalie Cann
Tamera Nuss
Wendra Tuell
Andrea Warren
Jennifer McCoy*
Bonnie Payne*

*Tutors will job share. Combined total not to exceed 29 hours per week.

f. Supplemental Non-Athletic Contracts – 2023-2024

Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the persons listed below under the designated supplemental contracts, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contracts listed below, effective at the close of the 2023-2024 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the persons listed, along with the contracts of employment.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Jessika Connor	Academic Club – Astronomy	2
Becky Balzer	LPDC	N/A
Leslie Koehl	LPDC	N/A
Michelle Miller	LPDC	N/A
Danielle Volk	LPDC	N/A
Brenda Schildmeyer	Mentor Specialist	5
Elizabeth Brame	Counselor Extended Service	10 days per diem
Andrew Critzer	Steel Drum Band	5
Andrew Critzer	Instrumental High School	5
Andrew Critzer	Instrumental Junior High	5
Regina Jasinowski	Choral High School	5
Regina Jasinowski	Choral Junior High	5
Christina Kowalski	Choral Elementary	5
Marcus Hanrahan	Yearbook	5
Michael Radtke	12 th Grade Class Advisor	5
Lindsey Louis	11 th Grade Class Advisor	5
Amanda Kokenge	11 th Grade Class Advisor	5
Brett Kies	10 th Grade Class Advisor (1/2)	5
Regina Jasinowski	10 th Grade Class Advisor (1/2)	5
Leslie Koehl	9 th Grade Class Advisor	5
Regina Jasinowski	High School Drama	3
Harry Steinkamp	National Senior Honor Society	5
Rachel Briedis	National Junior Honor Society	3
Teri Goettelman	High School Student Council	3
Teri Goettelman	Junior High Program Coordinator	2
Danielle Volk	Titans Plus	5
Erin Cupito	Elementary Student Council	5
Teri Goettelman	Dept. Chair High School ELA	2
Harry Steinkamp	Dept. Chair High School SS	2
Leslie Koehl	Dept. Chair High School Math	2
Amanda Kokenge	Dept. Chair High School Science	2
Brett Kies	Dept. Chair Electives K-12	2
Lindsey Louis	Dept. Chair Spec. Ed. K-12	2
Sarah Girard	Dept. Chair ELA 3-6	2

Michelle Miller	Department Chair – K-2	2
Brenda Schildmeyer	Department Chair – Math 3-6	2
Erin Cupito	Social Media Elementary (1/2)	2
Michelle Miller	Social Media Elementary (1/2)	2

g. Supplemental Athletic Contracts – 2023-2024

Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the persons listed below under the designated supplemental contracts, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contracts listed below, effective at the close of the 2023-2024 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the persons listed, along with the contracts of employment.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Carly Anderson	Jr. High Football Cheerleading Advisor	2
Hannah Johnson	Jr. High Boys & Girls Cross Country	1

h. Approval of Additional Supplemental Positions

It is recommended that all certified staff be approved to fill the following positions on an as-needed basis, as assigned by the building principal and Superintendent, for the 2023-2024 school year, per the SBEPEA Master Contract, at an hourly rate of \$27.04:

Curriculum Development	Home Instruction
Curriculum Writing	Homework Assistance
Detention	Tutors
Enrichment	Other Extra Duties

D. Resolution Declaring Transportation Impractical

RESOLUTION DECLARING TRANSPORTATION IMPRACTICAL

WHEREAS, the Superintendent for the St. Bernard-Elmwood Place City School District has received a request for transportation for students enrolled in the District, a nonpublic or community school, or the joint vocational school; and

WHEREAS, the Superintendent has determined the listed students eligible but impractical to transport by public conveyance; and

WHEREAS, the St. Bernard-Elmwood Place City School District Board of Education (hereafter the “Board”) has carefully considered transportation options for the eligible students listed in Exhibit A under Ohio Revised Code Section 3327.01; and

WHEREAS, for each of the students listed, the Board has considered the following factors as enumerated in R.C. §3327.02:

- 1) The time and distance required to provide the transportation;
- 2) The number of pupils to be transported;
- 3) The cost of providing transportation in terms of equipment, maintenance, personnel and administration;
- 4) Whether similar or equivalent service is provided to other pupils eligible for transportation;
- 5) Whether and to what extent the additional service unavoidably disrupts current transportation schedules; and
- 6) Whether other reimbursable types of transportation are available.

WHEREAS, the option of offering payment in lieu of transportation is provided by the Ohio Revised Code.

NOW, THEREFORE, BE IT RESOLVED by the St. Bernard-Elmwood Place City School District Board of Education as follows:

Section 1

After fully and carefully considering each of the factors listed above, the Board hereby affirms the determination that it is impractical to transport the students listed in Exhibit A for the 2023-2024 school year, and further hereby offers the parent(s)/guardian(s) payment in lieu of transportation. This decision was reached after considering the factors enumerated in R.C. §3327.02. Required reports will be made as directed by the Ohio Department of Education.

Section 2

The Board of Education finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education, and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Ohio Revised Code Section 121.22.

Section 3

This resolution shall be in full force and effect from and immediately after its adoption and shall supersede any prior resolution or act of this Board of Education that may be inconsistent or duplicative with the provisions of this resolution.

Exhibit A

<u>Name</u>	<u>No. of Students</u>	<u>School</u>
Brian Klems	1	Mount Notre Dame

2023-2024 Per Pupil Amount = Not determined

E. Bus Lease Agreement

It is recommended that the bus lease agreement among Roger Bacon High School, St. Clement School, and St. Bernard-Elmwood Place Schools be approved for the 2023-2024 school year as presented in attachment #3.

F. Approval of Bus Schedules

It is recommended that the bus schedules for the 2023-2024 school year be approved as presented in attachment #4.

G. Miscellaneous - Liaison Reports

1. Curriculum Council Liaison – Micki Spears
2. Student Achievement & Student Affairs Liaisons – Marc Fleak
3. Education Hall of Fame Liaisons – Marc Fleak and Tinette Underwood
4. Alumni Association – Marc Fleak and Micki Spears
5. Great Oaks Institute of Technology & Career Liaison – Micki Spears
6. Legislative Liaison – Dr. Jason McMullan
7. Business Liaison – Tinette Underwood
8. President’s Report – Linda Radtke
9. Superintendent’s Report - Dr. Mimi Webb
10. Building Project Update – Bruce Helwagen

H. Executive Session

Executive Session to consider the sale of property

I. Adjournment

Board Meeting Dates – all meetings begin at 5:45 p.m.

September 25, 2023
October 23, 2023

November 20, 2023
December 18, 2023